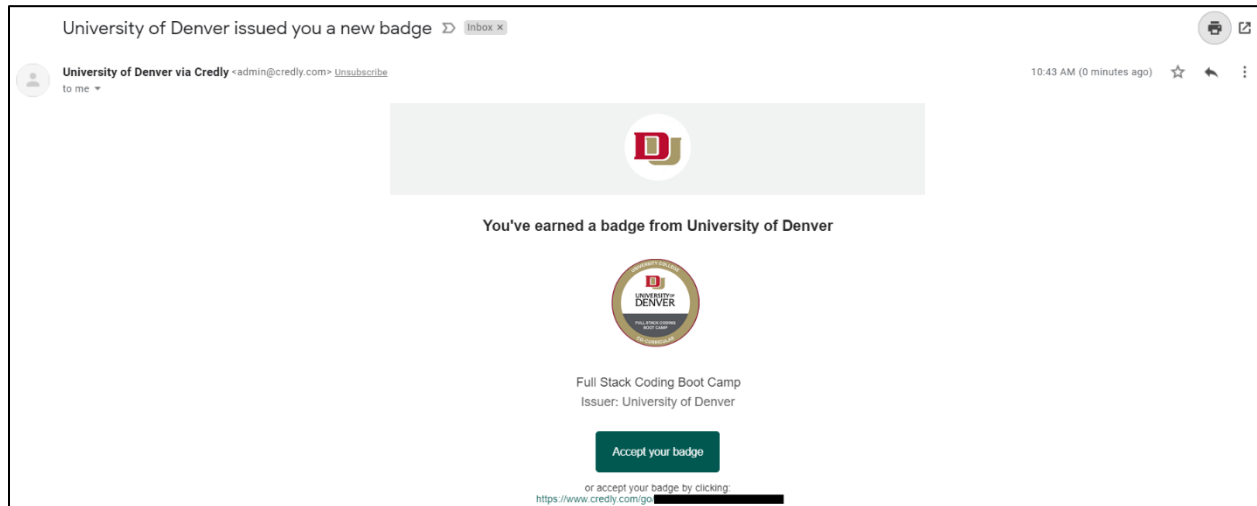


Tutorial – How to Accept DU Badges

Step 1: Badge Notification Email

When you earn a badge, you will receive an email from Credly that looks like this:

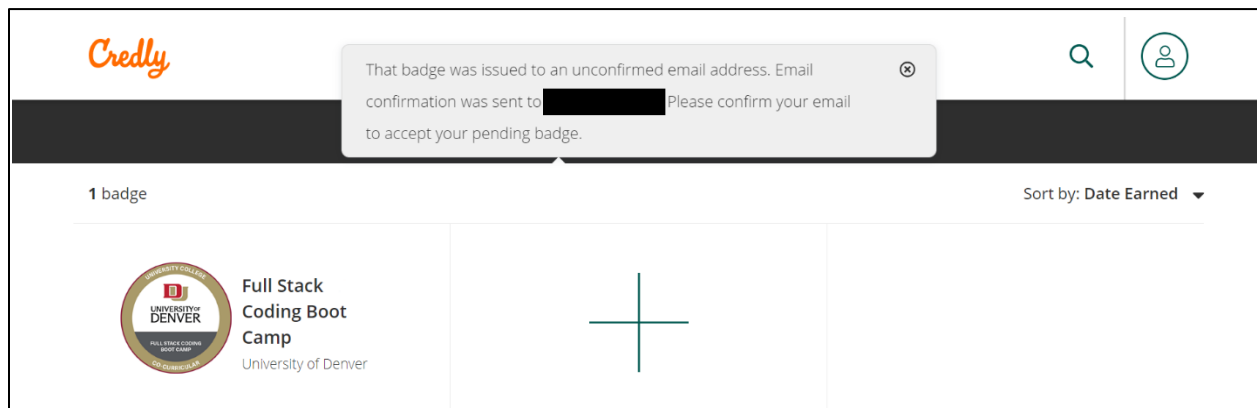


Click on the green **Accept Your Badge** button/URL to be taken to the Credly website. If you already have a Credly account and have set up your account to auto accept badges from an institution, the **Accept Your Badge** button and URL will be listed as **View Details** instead.

Please note: Badge notification emails are sent from admin@credly.com. If you are expecting a badge notification email and haven't received it, please check your junk or spam folder.

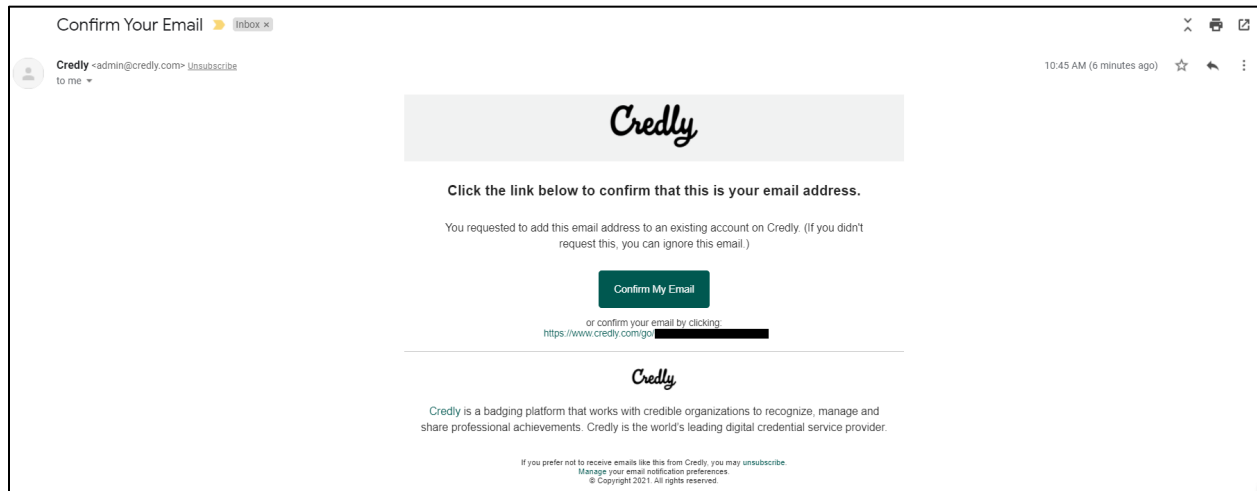
Step 2: Verify Your Email Address

After clicking **Accept Your Badge** in the badge notification email, you will be taken to the Credly webpage. In order to fully accept your badge, you will need to confirm your email address.



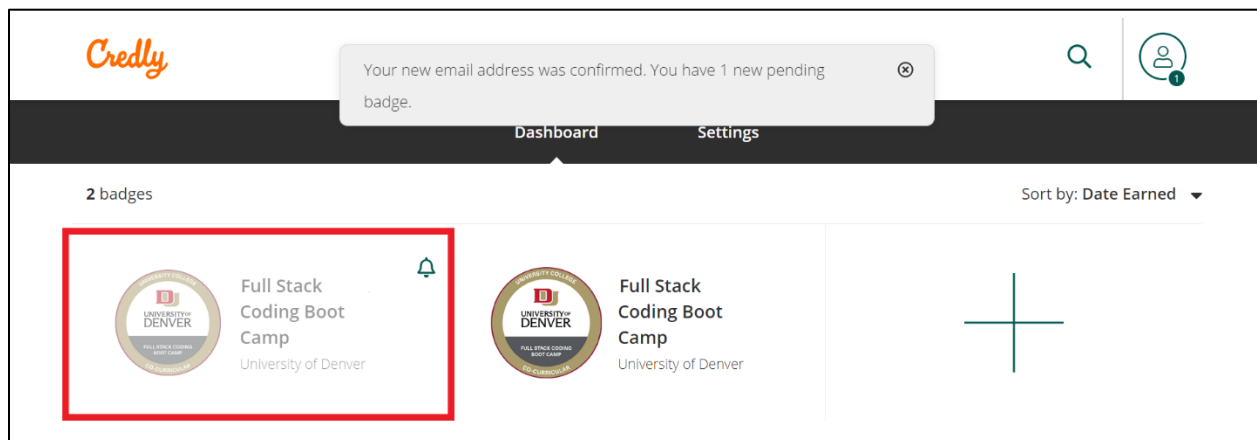
Tutorial – How to Accept DU Badges

Check your email inbox for an email that looks like the message below. Select **Confirm My Email**.



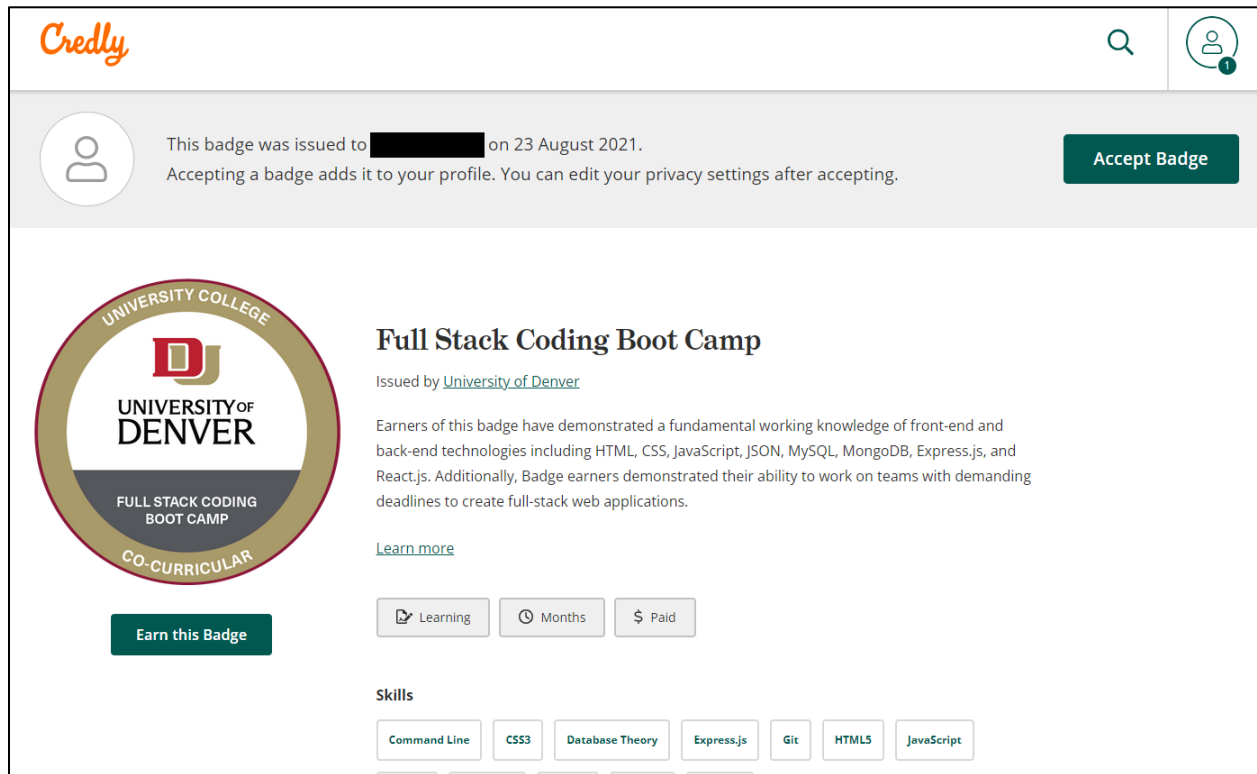
Step 3: Accept Pending Badge in Credly

Your email address is now confirmed. Your pending badge will be grayed out on your Dashboard. Click the pending badge (highlighted in red).



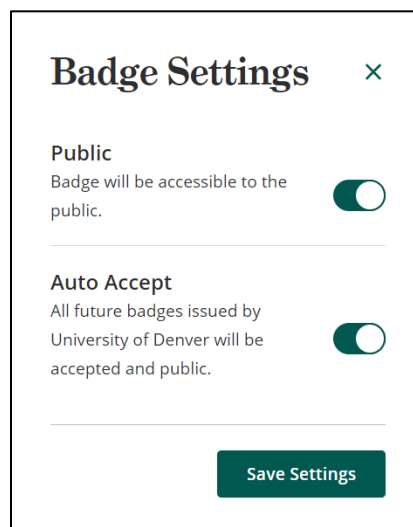
Tutorial – How to Accept DU Badges

Click **Accept Badge**. This page shows all the badge’s metadata (description, earning criteria, skills, standards, etc.).



The screenshot shows the Credly interface for accepting a badge. At the top, there is a search icon and a user profile icon. Below that, a notification states: "This badge was issued to [redacted] on 23 August 2021. Accepting a badge adds it to your profile. You can edit your privacy settings after accepting." A green "Accept Badge" button is visible on the right. The main content area features a circular badge for "Full Stack Coding Boot Camp" issued by the University of Denver. The badge description states: "Earners of this badge have demonstrated a fundamental working knowledge of front-end and back-end technologies including HTML, CSS, JavaScript, JSON, MySQL, MongoDB, Express.js, and React.js. Additionally, Badge earners demonstrated their ability to work on teams with demanding deadlines to create full-stack web applications." Below the description is a "Learn more" link and a row of filters: "Learning", "Months", and "Paid". A "Skills" section lists: "Command Line", "CSS3", "Database Theory", "Express.js", "Git", "HTML5", and "JavaScript". A green "Earn this Badge" button is located below the badge image.

You can now select if you want this badge to public or not, and if you would like to auto accept badges from the University of Denver in the future.



The "Badge Settings" dialog box has a close button (X) in the top right corner. It contains two settings:

- Public**: "Badge will be accessible to the public." The toggle switch is turned on.
- Auto Accept**: "All future badges issued by University of Denver will be accepted and public." The toggle switch is turned on.

A green "Save Settings" button is located at the bottom right of the dialog.


Tutorial – How to Accept DU Badges

Step 4: Share Your Badge

Your badge is now accepted. You can share your badge on various social media platforms such as LinkedIn, Twitter, Facebook; send in an email; embed in a website; download an image file of your badge; or print a certificate of your badge.

Credly Congratulations! You've accepted your badge. 🔍 👤

Share your badge.
Broadcast your achievement to friends and colleagues to get the recognition you deserve.

 Full Stack Coding Boot Camp
Issued by [University of Denver](#)

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LinkedIn
Connect to your LinkedIn account and you'll be able to share your earned badges to your LinkedIn profile.

[Connect](#)

[View badge in dashboard](#)

Questions? Read our FAQ for students about micro-credentials and badging (available on the [Office of the Registrar webpage](#)). For all other questions, please contact the department that issued you a badge or Bianca Kumar (Bianca.Kumar@du.edu) in the Office of the Registrar.

Bianca Kumar

Continuing Education Specialist

Office of the Registrar

University of Denver

2197 S. University Blvd

Denver, CO 80208-9405

Bianca.Kumar@du.edu

Phone: +1 303-871-5277

www.du.edu/registrar

